

PERMIT TO AUDIT
Missouri Southern State University

Audit (AU) Policy: A student may request to audit a class for no grade and no credit. The cost to audit is the same as for a credit course. A signed "Permit to Audit" form must be filed in the Office of the Registrar by the end of the 100% tuition refund deadline for the class. No change from audit to credit or from credit to audit is permitted after the 100% tuition refund deadline for the course. Acceptable performance, attitude and attendance as determined by the professor are expected. Regular charges and enrollment procedures are required. An audit means only that a student registered for the course. It does not imply any level of proficiency or knowledge.

_____ MSSU ID# _____ has requested to audit
(Student)

Course _____ CRN _____ Phone _____

for the **Fall** _____ **Spring** _____ **Summer** _____ semester.

Instructor: _____ Approved Not Approved

Dept. Chair: _____ Approved Not Approved

Dean: _____ Approved Not Approved

Student Signature: _____ Date _____

*Upon course audit approvals, please turn form in to the Office of the Registrar, 101 Hearnest Hall.

This form will be made available in alternative formats upon request.

If you need assistance, please call 417-625-9514.