

Complete in blue or black ink.

Missouri Southern State University
Graduation/Completion Requirements Checklist -Undergraduate Program

FOR USE BY EDUCATION MAJORS ONLY

Student Name _____ S ID No. _____ Date _____

Grad. Semester _____ Degree _____ Major Code _____ Certificate Code _____ Minor Code _____

ATTENTION ADVISORS: PLEASE USE A SEPARATE FORM FOR EACH MAJOR OR CERTIFICATE.
NO NEED TO ATTACH Degree Works Audit.

MAJOR/CERTIFICATE & GEN ED CORE 42 still needed –

List courses by course title and number.

Currently enrolled courses

Courses required after current semester

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Modern Lang. for B.A.: Met Not Met NA

MO Civics exam passed: Met Not Met NA
(Required for all students admitted as first time freshmen effective Fall 2019)

39 Hr. U.D. Met or _____ Hrs still needed
GPA in Major: _____ Met Not Met

Education Majors – 3.0 GPA required
GPA Professional: _____ Met Not Met
GPA Content: _____ Met Not Met

Passed PRAXIS: Yes No

The Praxis must be taken by the last day of the semester of graduation. The official passing score must be received by the Education Dept. from Pearson by _____.

MINOR _____ Minor code _____

Checked under _____ Catalog Year _____

Currently enrolled courses

Course req. after current sem.

_____	_____
_____	_____
_____	_____
_____	_____

Minor Advisor _____

Date _____

Checked under _____ Catalog Year _____

Transfer Hours _____
Earned MSSU Hours _____
In-Progress Hours _____
Total Credits Applied _____

Overall GPA _____ (2.0 GPA required)

Coursework below 100 level is not applicable to Baccalaureate Degree.
120 applicable hours minimum for the Baccalaureate Degree.
60 hours minimum for the Associate's Degree.

Notes/Petitions:

I have checked this student's record and find the student to be a valid candidate for the degree requested, upon completion of all pending degree requirements.

APPROVED

<input type="checkbox"/> YES <input type="checkbox"/> NO	_____	_____
	Education Major Advisor	Date
<input type="checkbox"/> YES <input type="checkbox"/> NO	_____	_____
	Content Advisor	Date
<input type="checkbox"/> YES <input type="checkbox"/> NO	_____	_____
	Dep't Chair of Education	Date
<input type="checkbox"/> YES <input type="checkbox"/> NO	_____	_____
	Dep't Chair of Content	Date
<input type="checkbox"/> YES <input type="checkbox"/> NO	_____	_____
	Dean of Content (if applicable)	Date
<input type="checkbox"/> YES <input type="checkbox"/> NO	_____	_____
	Dean of Education	Date

Registrar's Office Use Only:

Date _____
Grad Fee _____
Submitted _____
Initials _____

Office of the Registrar Conferral Date Date of Determination Code(s) Conferred