The Institute of International Studies announces

**Grants for Faculty Study Abroad, 2024-25**

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| **Estimated Awards:** | | The Institute will fund up to $3,000 for a faculty member leading an approved Student Group Study Abroad trip of fewer than 14 days; up to $3,500 for leading an approved Student Group Study Abroad trip of 14 days or more. |
| **Deadline for Applications:** | | 4 p.m. Friday, Sept. 13, 2024 to your dean for approval  4 p.m. Friday, Sept. 20, 2024 to the IIS with dean’s signature ***There will not be a Round Two or Round Three.*** |
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| **Eligibility:** |  | Any full-time faculty member of the University. Professional staff members are not eligible to apply for a Faculty Study Abroad grant, but may travel internationally at the request of the Missouri Southern administration. They may also accompany student groups traveling abroad, but must be funded by the sponsoring department or dean.  It is recommended that approved student groups traveling abroad be accompanied by full-time Missouri Southern faculty or professional staff members using a basic 10-to-1 ratio. Funding for the secondary group leader is contingent upon available funding, with the group’s destination also a factor. |
| **Submission Process:** |  | Please submit the application on the reverse side, with narrative, to the administrative assistant of the Institute of International Studies in Webster Hall 337-C by 4 p.m. Friday, Sept. 20, 2024. |

For additional information, you may contact:

**Dr. Chad Stebbins, Director**

**Institute of International Studies WH-337A, 625-9736**

**E-mail:** stebbins-c@mssu.edu

**APPLICATION**

**FACULTY STUDY ABROAD GRANT**

**2024-25**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ranked or unranked faculty appointment:

Purpose of grant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dates of trip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Destination: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total cost of trip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous international experience: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Previous grant assistance (with dates & amounts) from the Institute of International Studies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Please attach to this application a two-page narrative in which you answer the following questions using these headings: How did the idea come about to lead this study abroad experience? What are your academic and professional qualifications related to the course subject and travel destination? How will this experience make you a better faculty member at MSSU? What other goals or research projects do you hope to accomplish? If you are the secondary group leader, what contributions do you expect to make to the trip? Total cost of faculty expenses on the trip (please break down the exact expenses).**

***If approved for a Faculty Study Abroad grant, I will submit a full and comprehensive report to the Institute of International Studies within 30 days of my return.***

***I also agree to repay to MSSU any monies expended on my behalf if I choose to cancel my participation as a group leader for this trip for any reason except illness.***

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| Date | Signature of Applicant |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date | Signature of Department Chair |
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| Date | Signature of Dean |