

# MISSOURI SOUTHERN STATE UNIVERSITY

## CITATION APPEAL FORM

CITATION NUMBER: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_  
CLASSIFICATION: ( ) SENIOR ( ) JUNIOR ( ) SOPHMORE ( ) FRESHMAN

NAME: \_\_\_\_\_ APPEAL DATE: \_\_\_\_\_

LION NET ID NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
( ) STUDENT ( ) FACULTY ( ) STAFF

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ AREA: \_\_\_\_\_ NUMBER \_\_\_\_\_

On (date) \_\_\_\_\_, citation was issued while my vehicle was parked at the following location: \_\_\_\_\_ It is my contention that the citation should not have been issued for the following reason: \_\_\_\_\_

APPEALS WILL BE ADJUDICATED BY AN APPEAL BOARD ON THE LAST FRIDAY OF EACH MONTH. YOU MAY APPEAR BEFORE THE BOARD IF YOU DESIRE. THE APPEAL BOARD WILL MEET AT 2 PM IN CONFERENCE ROOM 208A IN HEARNES HALL.

**THE RESULTS WILL BE EMAILED BY THE FOLLOWING TUESDAY.**

**ALL DECISIONS BY THE APPEAL BOARD ARE FINAL.**

FINES OF ALL DENIED APPEALS WILL DOUBLE AFTER THIRTY DAYS.

I HAVE READ AND UNDERSTAND THE APPEAL PROCESS AS STATED ABOVE.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

I WISH TO APPEAR BEFORE THE APPEAL BOARD ( )

I DO NOT WISH TO APPEAR BEFORE THE BOARD ( )

DATE OF DECISION:

REMARKS: \_\_\_\_\_

APPEAL APPROVED, CITATION VOIDED ( ) APPEAL HAS BEEN DENIED ( )

\*\*\*\* NOTE \*\*\*\* GRADES AND ENROLLMENT PRIVILEGES WILL BE SUSPENDED UNTIL ALL CITATIONS HAVE BEEN CLEARED.