

Missouri Southern State University

Request to Serve Alcoholic Beverages on MSSU Campus

1. Proposed Activity: _____
Date: _____
Start Time: _____
End Time: _____
Location: _____
2. Sponsoring Organization: _____
Address: _____
Phone: _____
3. Person Responsible: _____
Address: _____
Phone: _____
4. General Makeup of Constituency of Organization:

5. University Affiliation of Organization: _____

Persons, groups and organizations (“Sponsor(s)”) that reserve University facilities for special events may request that the event catering include the service of alcoholic beverages. The Office of the President has the authority to approve events where alcoholic beverages may be served on University property. All requests for use of alcoholic beverages on University property should be submitted to the Office of the President at least ____ weeks prior to the date of the intended use. Requests for alcoholic beverage service will only be considered when access to the event is limited and can be carefully monitored for compliance with alcohol beverage laws and ordinances. The University may grant or deny requests for the use or consumption of alcohol on University property in its sole and absolute discretion.

If approval is granted, the following paragraphs shall apply:

The sale of alcohol may only be performed by a state-licensed vendor that has a contractual relationship with the University (the "Vendor"). Notwithstanding any such service by the Vendor, the Sponsor and the undersigned will be fully responsible for all service, use, and distribution of alcohol, and shall comply with all of the obligations specified in this document and any applicable laws.

The event must be held for a specified time period at a designated location on the University campus. Alcoholic beverages must stay within the designated location named on this request. Alcohol should not be the main or primary reason for the event. Contests involving the consumption of alcohol are not allowed. The event must not be open to the general public. Alternative nonalcoholic beverages and food shall be served at any event where alcohol is served. No person who is a student of the University or under the legal drinking age shall be served alcohol.

I have read the University's *Request to Serve Alcoholic Beverages* form, and I certify that the serving of alcoholic beverages at this event will be conducted as described in such form as well as in accordance with all University policies and regulations and in compliance with all applicable laws. On behalf of the Sponsor and as its authorized agent and representative, and for myself individually, I accept full responsibility for supervising the event and ensuring that University policy and all applicable laws governing use of alcoholic beverages are complied with and accept full financial responsibility for the activity and for all consequences arising from or related to the activity. Without limiting the generality of the foregoing, the undersigned, individually and on behalf of Sponsor, agrees not to serve or allow use or distribution of alcohol to students, persons under legal age, or persons who appear to be intoxicated or whose consumption appears to have exceeded an amount which would cause such person to be impaired for driving or other purposes.

In consideration of approval to hold the event at the requested location, and for other good and valuable consideration, the undersigned hereby, on behalf of Sponsor, and individually, irrevocably and forever, agrees to defend, indemnify and hold harmless for any and all purposes, each of Missouri Southern State University and its Board of Governors, officers, employees, departments, campus organizations, students, agents, and contractors (collectively, "Indemnified Parties") from and against any and all liabilities, claims, demands, causes of action, damages, costs and expenses (including, but not limited to, court costs and attorney's fees) of any kind or nature arising from, resulting from, or related to, whether directly or indirectly, the use or distribution of alcoholic beverages in relation to this event, whether or not such use or distribution occurs on or off University property, and whether or not the University or any other of the Indemnified Parties is alleged to be negligent or at fault.

The undersigned, individually and on behalf of Sponsor, further acknowledges that the University is not a Sponsor, and that neither the University nor any of the other Indemnified Parties will have any liability or responsibility to the Sponsor,

the undersigned, or any guests or invitees of the Sponsor at the event, for use or distribution of alcoholic beverages in relation to this event.

Sponsor at its cost shall procure and maintain such event insurance, including liquor host liability insurance, in such amounts as University may require. Sponsor shall, if requested by University, provide certificates of such insurance, naming University, and the other Indemnified Parties as additional insured parties.

Any person who exhibits offensive behavior, misconduct, excessive noise, and/or creates a public disturbance on property owned or supervised by the University will be subject to disciplinary and/or legal action.

The University does not expressly or impliedly assume any duties or responsibilities to students, employees, the Sponsor, any guests or invitees of the Sponsor, or other persons, including but not limited to, alleged duties or responsibilities arising from or related to any service, use, or distribution of alcohol beverages, and University hereby disclaims any such duties or responsibilities. The undersigned, individually and on behalf of Sponsor and all guests and invitees of Sponsor, hereby assumes all such duties and responsibilities, and assumes all risks, known or unknown, arising from or related to any service, use, or distribution of alcohol or any use of University facilities.

The undersigned represents that he/she is authorized to bind the Sponsor.

Signed: _____
Name Printed: _____
Address: _____

Date: _____

6. The use of alcoholic beverages at the proposed activity is hereby:
Approved ()
Disapproved ()

President

Date