

Instructions - Please complete all 4 steps.

If you would like to authorize Missouri Southern State University Foundation to deduct your monthly payments by automatic deduction please:

1. Complete the form below. If your account is a joint account both account holders must sign this form.
2. Attach a voided, unsigned check to the form.
3. Return the original form and the voided check to Missouri Southern State University Foundation.
4. Retain a copy of this form for your files.

We will process your account for automatic deduction as soon as possible after we receive your form. The authorization form must reach our office by the 10th of the current month to begin your automatic payment for the following month.

ACH Authorization Form

I (we) hereby authorize Missouri Southern State University Foundation to initiate debit entries to my (our) account in the entity named below ("institution"), and I (we) authorize the institution to accept and to debit the amount of such entries to my (our) account. Each debit shall be made each month in an amount equal to the withdrawal amount indicated:

(Check One)

_____ Checking _____ Savings

(Check One)

_____ Bank (Institution) Name or _____ Credit Union

Address

City

State

Zip

Transit/ABA No. (First nine digits encoded on your check)

	\$	
Account Number		Withdrawal Amount

Withdrawal Date: _____1st _____10th _____15th _____20th

Start Date: _____mm/yy

This authorization is to remain in full force and effect until all amounts payable or until I revoke the agreement as hereinafter provided. Any revocation shall not be effective until Missouri Southern State Univ. Foundation has received written notification from me of my desire to terminate this agreement in such time and in such manner as to give Missouri Southern State Univ. Foundation a reasonable opportunity to act on it. I understand that I will be notified of any payment changes debited to my account.

Please Return To: Missouri Southern State University Foundation
 3950 E. Newman Rd.
 Joplin, MO 64801